

Parish Councillors are summoned to attend the meeting of the Parish Council
on Thursday 9th July 2026 at 7.00pm at the Parish Rooms

AGENDA

1. Receive **apologies** and approve reasons for absence
2. **Register of interest forms** to be completed by anyone with new/additional information.
3. Declare personal or prejudicial interest in any agenda item.

Declarations of Interest:

- a. Register of Interests: Councillors are reminded of the need to update their register of interests.
- b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

Public Question Time

The time allocated is at the discretion of the Chairman, please refer to the Parish Council's Standing Orders; Section 3(f) of no more than 30 minutes. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman; please see Parish Council's Standing Orders, Section 3(g) to note a member of the public has maximum of 3 minutes of time to clearly state their subject. Members of the public may not take part in the meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a disclosable pecuniary interest in a particular issue may address the Council on the issue during public question time subject to the Councillor requesting prior dispensation from the Clerk.

4. Receive Reports from District Councillor and County Councillor

5. Chairman's Announcements

6. Minutes: To consider the adoption of the minutes of the previous meeting (previously circulated).

7. Receive progress reports for information from:

- a. Councillors – Consider Vice-Chairman
 - Consider Parish Hall Representative
- b. Clerk – Councillor Training
 - Update on TSB Account Closure
 - Discuss option of a Parish Council WhatsApp Group

8 Planning

- **Applications received: M/26/00761/HP** – Erection of single-storey extension and detached garage. Graylings, Tavern Lane, Newnham Bridge, Tenbury Wells, WR15 8LR
- **Planning Inspectorate Ref: 6011450 (M/26/00416/PIP)** – Permission in Principle for the proposed erection of a single dwelling. Land at OS 6377 6921 Newnham Bridge.
- **M/26/00847HP & M/26/00846/LB** – Internal reconfiguration, removal of modern finishes, repairs to windows and joinery, removal of secondary glazing, slimline double glazing where appropriate, improvements to drainage covers and courtyard surfacing, and reinstatement of a porch to the principal entrance. Bickley House Farm. Bickley, WR15 8LU

b **Determinations received: M/26/00626/FUL** – Extension to building to form ancillary storage in connection with existing Class E(g) business use. Newnham Farm, Newnham Bridge, Tenbury Wells, WR15 8JF – APPROVED – MALVERN HILLS DISTRICT COUNCIL

c Planning applications determined under delegated powers- NONE.

9 Finance

9.1. Agree Bank Reconciliation

9.2 Payments

Accounts paid since last meeting

a)	Parish Clerk, Salary – May and June 2026	£763.40
b)	HMRC – PAYE Payments for Month 2 and 3	£208.82
c)	Parish Lengthsman – April, May 2026	£672.00
d)	Worcestershire CALC – Training Invoices for Cllrs Fordington, Bufton & Hardisty	£144.00

10. To Consider Adoption of ICO Model Publication Scheme

11. To discuss Fundraising/Grant for new Defibrillator

12. Lengthsman and Footpaths

13. Discuss Upkeep of Adopted Telephone Box at Little London

14. Highways

Discuss any highways items within the Parish

15. To discuss Knighton on Teme Website – Updates and Photo Competition

16. Report on matters arising from last meeting

17. Correspondence for information

- a) Letter to TSB to close Current and Business Account
- b) Confirmation letters from TSB of Account Closures
- c) Email regarding verges not being cut in Bickley
- d) VAT Claim submitted for 2025-2026
- e) Enquiry from Boraston Parish Council re: footpaths bordering each Parish
- f) Receipt confirmation from Zurich Insurance – renewal
- g) Response to verge enquiry as discussed at last meeting
- h) Receipt of documents submitted to PKF Littlejohn LLP – External Auditors
- i) Email from Severn Trent of forthcoming mains renewal in area

18. Items for future agendas

19. Items for Teme Span and next meeting date

The Proper Officer for the Council..... *R M S Lambert* Date 27th June 2026